

**TOWN OF HAMPDEN
INFRASTRUCTURE COMMITTEE MEETING
Agenda**

**Monday, October 28, 2019
6:00 P.M.
HAMPDEN TOWN OFFICE**

- 1. MINUTES**
 - a. August 26, 2019**
- 2. OLD BUSINESS**
- 3. UPDATE ON TOWN MANAGER SEARCH – if needed**
- 4. NEW BUSINESS - None**
- 5. STAFF UPDATES**
 - a. Western Avenue stormwater & parking project**
 - b. Paving budget comparison**
 - c. Kiwanis Building**
 - d. Route 1A Stormwater project near Daisy Lane**
 - e. Capital Projects**
 - * MDOT paving project**
 - * Gristmill Bridge**
 - * Route 202 paving project**
 - * Western Ave sewer project**
 - * Signaled intersection**
 - * Windmill project**
- 6. PUBLIC COMMENTS**
- 7. COMMITTEE MEMBER COMMENTS**
- 8. ADJOURN**

TOWN OF HAMPDEN
INFRASTRUCTURE COMMITTEE MEETING
AGENDA

Monday, August 26, 2019

6:00 P.M.

HAMPDEN TOWN OFFICE

Attending:

Mayor McPike	Paula Scott, Interim Town Manager, City Clerk
Councilor Ryder	Sean Currier, Director of Public Works
Councilor Wilde (arrived 6:10)	
Councilor Marble	
Councilor McAvoy	
Councilor Jarvi	

Councilor Ryder called the meeting to order at 6:00 PM

1. MINUTES

- a. July 29, 2019 Meeting – Mayor McPike motioned to approve the minutes, Councilor Marble seconded. Councilor McAvoy brought up minutes and referred to Title 1, Chapter 13, paragraph 403.3 that states that audio or video recording is recognized as an acceptable way to record minutes. Interim Town Manager Paula Scott stated that her prior comments at the July 29, 2019 meeting were taken out of context and clarified her prior statement by saying that the State Archivist sets the retention schedules for municipality minutes, which is a record of the proceeding. State Archives only recognize paper, microfiche or microfilm because technology sometimes fails and doesn't migrate forward. Motion to approve the minutes was brought to vote. Councilor's Ryder, Jarvi, and Mayor McPike voted in favor, Councilor McAvoy voted in opposition, Councilor Marble abstained as he was not in attendance at the prior meeting. Motion carries, 3-1-1. (Councilor Wilde absent for this vote)

2. OLD BUSINESS –

- a. **Hopkins Paving Bid Award and Future Paving** – Hopkins is unable to get to our paving until the end of September. Director Currier proposed using Wellman Paving, they were the second lowest bidder on the HMA 12.5 mm surface which are the roads that are a priority, in particular: Mayo Rd.,

Coldbrook Rd., the Business Park, Carey Circle. and Commerce Ct. and a few other streets. If Director Currier can get Hopkins in to reclaim Coldbrook Rd. from Laskey Ln. to Tradewinds, and have Wellman come pave that section he will, if time is limited due to weather Wellman will repave, and the rest of the work will be done next year (paving from 1A to 202). Director Currier's intention is to give 4200 ton to Wellman and 800 ton to Hopkins. Councilor Ryder took a vote regarding Director Currier overseeing the Wellman paving aspect of the paving – Unanimous, 6-0.

- b. **Budgeting for Paving in Advanced** – Councilor Ryder proposed that if we know a fair average of how much paving costs the town yearly, that amount could be put into the budget, allowing Director Currier to put the paving bid out January 1, therefore allowing paving to begin July 1 to avoid a lack of contractors available. Director Currier recommends that he put together the last five (5) years of a paving budget and expenditures, so that going forward the Town and Council would have an idea of how much to allow in advance. Discussion and suggestions of what statistics the spreadsheet should contain followed and will be finalized at a later date.

3. NEW BUSINESS –None

4. STAFF UPDATES

- a. **Rt 202 Waterline** – Per Director Currier the pipe is in the ground, it has been pressure tested, escrow with Sargent and Webb has been solidified. DOT wants to leave gravel (packed down) on the side of the road and let it settle. Director Currier is recommending to them that it be paved to avoid traffic accidents.
- b. **Salt Bid** – Last year the price was \$56.19 per ton, this year the lowest bid was for \$46.24 to New England Salt. Director Currier asked that the bid for \$46.24 be referred to Council. Salt Bid has to be voted in to be on the Agenda. Vote taken - Unanimous. Councilor Marble motioned to take the acceptance of this bid to Finance at the Council Meeting, Councilor Ryder seconded. Unanimous. 6-0.
- c. **Fees ordinance for the Sewer increase** - \$12.00 per 100 cu. ft. and \$36.00 minimum charge. Mayor McPike motioned to send increase to Finance, Councilor Marble seconded. Unanimous, 6-0.

- 5. **PUBLIC COMMENTS** - Director Currier apologized for the last-minute decision to have an Infrastructure Meeting, due to information he received last minute on Hopkins Paving. Mayor and councilors did not feel there was cause for apologies.

6. **COMMITTEE MEMBER COMMENTS** – Mayor McPike wants the committee to think about Bouchard Way, and the Town accepting half of that road. Businesses can't go forward with any developments until the Town takes over and they get road frontage. Director Currier pointed out that by accepting part of that road we are accepting part of the sewer, or we would have to have sewer easements on the remainder of the road. Mayor McPike brought up the advantage of the tax income that would be generated from business. Councilor Marble stated the road would have to be at standard for a business to want to operate there, Interim Town Manager Paula Scott concurred and stated she would not recommend accepting half a road.

7. **ADJOURN** – Meeting adjourned at 6:42 PM

Respectfully Submitted

Nikole Jensen, Public Works Administrative Assistant

**Memorandum**

TO: Infrastructure Committee
FROM: Paula Scott, Interim Manager
DATE: October 24, 2019
RE: Western Avenue Stormwater & Parking Project

On October 24th, I met with Scott Braley and we went over the plans for the Western Ave parking project. We identified the areas where trees need to be cut *for the permitted portion only*.

We discussed ways in which some of the stumpage, etc can actually be utilized for fill, gravel layers and types to be used for the parking lot, berm work, and the use of scalings that we would be able to provide a contractor as discussed at Services Committee. We also discussed some temporary pipe work, conduit work for the parking lot lights, and the need to move the storage buildings and garage that are currently on site and in the way for machinery.

Scott is putting together the scope of services as part of his final engineering which I will present at the Nov. 4th Finance & Administration meeting and which will be the basis for the RFP. It will include in greater detail what I have briefly touched on in this memo and which will be elaborated on at this meeting.

5-6

5 YEAR PAVING BUDGET (PAST)	
FY15	\$75,000
FY16	\$75,000
FY17	\$265,000
FY18	\$366,000
FY19	\$364,000
FY20	\$384,000



TOWN OF HAMPDEN DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

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October 22, 2019

To: Paula Scott
From: Sean Currier
Subject: 2019 Reserve Request-Finance Committee

The DOT project along 1A has revealed an opportunity to repair a portion of our stormwater collection system located adjacent to Daisy Lane. We currently have a stormwater BMP (retention pond) that was constructed as part of the Daisy Lane subdivision. This has been maintained by the Town but has filled in with sediment and vegetation, with a saturated base, not allowing us to fully and properly maintain over the years. The standing water in the pond does not allow us to mow the overgrown areas.

I have met with DOT on site to discuss dropping the elevation of the area at Route 1A that receives the water from pond, to allow it to fully drain. All of the storm drain along Daisy and Horseshoe lane drains to this area. The intent is to do eliminate the water running across the ground and get it to a catch basin and pipe. This would allow the elevation to be lowered, thus helping drain the pond better and improve the quality of the surrounding properties.

The cost of the project if it were completed through the 1A awarded contractor (TBuck) would be \$24,479.73, but they are not available to complete the work this year. Maine Earth (currently doing storm drain for TBuck on this project) submitted a price to do the work for \$24,548 and is available to complete this work during this construction season.

During the FY20 budget process, \$28,520 was budgeted for the Summer Street Storm Drain Replacement. These funds could be utilized now to complete the storm drain fix near Daisy Lane while we submit to the Environmental Trust for reimbursement. If this is not accepted by the Environmental Trust, we could budget for Summer Street fund replacement during the FY21 budget process.

I would like to request authorization to proceed with the storm drain collection installation, in the amount of up to \$24,548.00 from reserve account (Roads and Streets) 3-761-00 from money set aside for Summer Street Storm Drain Replacement (\$28,520).

Thank you for your consideration,

A handwritten signature in black ink, appearing to be "Sean Currier", written in a cursive style.

Sean Currier



Google

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Data Date: 5/10/2008 Lat: 43.755181° Lon: -88.877107° Elev: 100'